

# PALENCIA ELEMENTARY SCHOOL

SAC Minutes – Monday, December 8, 2014

**Attendance: Quorum achieved.**

Blue Non-Voting Member	<a href="#">Allen Anderson</a>	✓	<a href="#">Ginger Kastor</a>	✓	<a href="#">Meenal Deshmukh</a>	✓
Red Staff Member	<a href="#">Angela Fuller</a>	✓	<a href="#">Hali Worthington</a>	✓	<a href="#">Meredith McCarthy</a>	✓
Black Parent Member	<a href="#">Ally Walczak</a>		<a href="#">Heather Keisler</a>		<a href="#">Necole Neal</a>	✓
✓ In Attendance	<a href="#">Angie Hicks</a>		<a href="#">Jennifer Ledford</a>	✓	<a href="#">Shannon Ayrish</a>	✓
	<a href="#">Ashley Rorex</a>		<a href="#">JoAnna Holmes</a>	✓	<a href="#">Susan Paczkowski</a>	✓
	<a href="#">Beth Groleau</a>	✓	<a href="#">John Ackerman</a>	✓	<a href="#">Bill Fehling</a>	
	<a href="#">Char Retkowski</a>	✓	<a href="#">Kim Wildes</a>	✓	<a href="#">Brian McElhone</a>	✓
	<a href="#">Chris MacEwan</a>		<a href="#">Krista Plandel</a>	✓	<a href="#">Kelly Barrera</a>	
	<a href="#">Colleen Packer-Mankey</a>	✓	<a href="#">Laurel Madson</a>	✓		

**Call to Order:**

A meeting of the Palencia Elementary School Advisory Council was held in the Media Cove on Monday, December 8, 2014. Co-Chairperson: Jennifer Ledford called the meeting to order at 4:02 pm. Co-Chairperson Susan Paczkowski recorded the minutes for this meeting.

**Minutes:**

The minutes for the November 10, 2014 meeting were approved unanimously with a motion from Krista Plandel that was seconded by JoAnna Holmes.

**Old Business:**

A follow-up discussion on *Being a Writer* from Developmental Studies Center (DSC) occurred. Principal Anderson requested that SAC funding be used on writing kits for each classroom. He and the instructional staff members are very interested.

**Motion:** Jennifer Ledford motioned to accept the request presented.

**Majority vote finalized the Request.** The motion carried.

**New Business:**

1. Review of Core Values and Mission Statement – Jennifer Ledford reviewed the PES Core Values and Mission:

[Our Core Values](#)

*Respect:*

*Confidence:*

*Creativity & Passion:*

*Leadership:*

*Laughter & Enjoyment:*

[Our Mission](#)

Our mission is to build relationships with our community and local businesses, as we strive to develop educational programs that are environmentally conscious, aligned with district curricula, equitable and enriching for both students and faculty, yet inspiring creativity and driven by data.

2. Principal Anderson shared that the district wide Needs Assessment survey opens the week of January 12' 2015. He distributed 2013-2014 Needs Assessment Survey for Palencia Elementary. He requested that all SAC members review the survey and bring back any suggested changes to the January meeting. Survey questions 1 thru 11 are district questions and they cannot be modified.
3. Principal Anderson provided an update on technology. He had hoped to be able to send devices home for the holiday break, but this will not be possible. Many are working to be sure everything is in place. Once the software was initially installed our PES team began running our own trials to check for issues. This process took several days and we had connection problems to work through. We were able to download the latest upgrade and start running successful tests. The goal is for each child (grades 1-5 only at this time) to take the device home and be able to access our school internet (for filtering purposes) from any Wi-Fi location. He will start holding all the necessary meetings to allow devices to go home immediately following break. In order for a device to go home, it is mandatory that one of the child's guardians attend one of these meetings.
4. Principal Anderson shared a staffing update. All tutors are now on campus and working.

**PTO Updates:**

- a. December 11<sup>th</sup> – Mojo’s Kickback Night
- b. December 19th – Sumo Wrestling Event (Capt. Anderson & First Mate)
- c. January 22nd - IMAX MOVIE NIGHT FOR PES FAMILIES
- a. January 31st - THE PIRATE 5K RUN & FAMILY FUN RUN...SIGN UP NOW!

**General questions, comments, open agenda items** – There were no questions, comments or additional agenda items prior to the conclusion of the meeting.

**Reports:** No reports made.

**Next Meeting Date & Time:** The next meeting will be held on Monday, January 12th at 4 pm in the PES Media Cove.

**Meeting Adjournment:** Motion: Jennifer Ledford motioned to adjourn the meeting at 4:31 PM. The motion carried unanimously. Motion approved by Colleen Packer-Mankey and was seconded by Necole Neal.

Submitted by,

Susan Paczkowski  
PES SAC CoChairperson  
Approval Date: *pending*