



Palencia Elementary School Advisory Council

September 15 , 2025

Monday, September 15, 2025 SAC Agenda



- Welcome
- Our Mission and Introductions
- PLC Conference Debrief
- Items we need to review:
 - SAC Membership
 - SAC Budget
- Items we need to review and approve:
 - Meeting minutes from May 2025
 - Meeting minutes from August 2025
 - Meeting Schedule
 - SAC Bylaws 2025-2026
- SAC Required Training #2
- Update from Principal Goodrich
- PTO Update

Our Mission



C – Creative

R – Responsible

E – Engaged

W – Worthy

S – Successful

A - Adventurous

I - Innovative

L - Leaders



PLC Conference Debrief

Who serves on the School Advisory Council?



- The SAC is composed of the **principal** and an appropriately balanced number of **teachers**, education **support employees**, **parents**, and other **business and community citizens** who are representative of the ethnic, racial, and economic community served by our school.
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- Certain members are elected by their peers, while business and community members are appointed, and the principal automatically serves.

Palencia Elementary SAC Membership



- Attendance is IMPORTANT!
- A majority, more than half, of the membership must be in attendance at all times.
 - 51% needs to be non-school district employees
- Two or more consecutive unexcused absences can result in replacement.
- Everyone here today and those who expressed an interest in May 2025 will be on the survey for approval. Anyone who is not interested, please let us know.
- A survey will be emailed to the parents to be able to approve our voting membership.

SAC Members



Non- Employees	Staff/Employees
Justin Yawn	Catherine Goodrich
Amy Gramatges	Michael Clark
Viviana Zogbi	Sally Huster
Lindsey Holmes	Dana Kelly
Tiera Stecher	Laurel McMahon
Jill Nuzzo	Michelle Traylor
Victoria Rosenbaum	Sasha Miri
	Kathy Young
	Cristan Schultz

Palencia Elementary SAC Budget



- SAC may approve SAC Funds Requests for:
 - Conferences
 - Travel
 - Curricular resources
 - Classroom supplies
 - To help meet goals of SIP
- Each meeting update of SAC budget
- School Advisory Council
 - Currently at **\$ 2,986.19)**
 - School Recognition Funds
 - Currently at \$ 715.30
 - **Total: \$3,701.49**

SAC Meeting Schedule 2025-2026 - Proposed



<u>Month</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
August	Monday, August 18	4:00 PM	Media Center
September	Monday, September 15	4:00 PM	Media Center
October	Monday, October 6	4:00 PM	Media Center
November	Monday, November 3	4:00 PM	Media Center
January	Monday, January 12	4:00 PM	Media Center
February	Monday, February 2	4:00 PM	Media Center
April	Monday, April 6	4:00 PM	Media Center
May	Monday, May 4	4:00 PM	Media Center

Palencia Elementary SAC By-Laws 2025-2026



- The SAC By-Laws are the rules that we follow
- These rules are in place to make sure that we work together as a high-functioning group
- Dates have been changed to reflect the 2025-2026 School Year
- SAC will approve the bylaws at the September meeting once we have established our voting membership



SAC Required Training #2



School Improvement Plans

School Advisory Council
2025-2026 Meeting 2 Information



What is the School Improvement Plan?

- Required document outlining the school's goals that address the needs of their school
- Developed by the school leadership team, led by the school principal
- Principal finalizes and submits for approval to the district/state
- Goals are based on data including:
 - parent, student and teacher surveys
 - State testing data
 - Teacher requests for programs
 - Other information that can assist in planning for the needs to have a strong and effective school

SAC is available to advise the principal, but the principal has the final decision on all components of the SIP.



How does the SIP impact SAC?

- The School Improvement Plan (SIP) is the driving force for decisions within SAC.
- Once the principal finalizes the SIP, they must present the plan to the SAC during a meeting.
- Each school will have Areas of Focus. These are the goals for the year that should be the focus of SAC as the school year progresses.
- All funds' requests must directly align to the Areas of Focus addressed in the SIP.



Update From Mrs. Goodrich



PTO Update



Next Meeting: Monday, September 15th, 2025